**Information sheet for Exchange Program**

**at**

**Mahidol University International College, Salaya Campus**

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| **Name of Institution** | Mahidol University International College (MUIC) |
| **Address** | International Relations Section Mahidol University International College |
| 999 Buddhamonthon 4 Rd., Salaya Nakhonpathom 73170, Thailand |
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| **Website** | [www.muic.mahidol.ac.th](http://www.muic.mahidol.ac.th/) |

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| **Contact person for Incoming Students to MUIC** | Ms. Koonthida Ekpoom |
| Phone: + 66 2 441 5090 Ext: 1219 | Fax: + 66 2 441 0232  |
| Email: ickoonthida@mahidol.ac.th  |

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| **Contact person for Outgoing Students** | Ms. Anisa Mekaporn (Asia, Australia, Canada) |
| Phone: + 66 2 441 5090 Ext: 1701 | Fax: + 66 2 441 0232 |
| Email: icamk@mahidol.ac.th  |

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| **Contact person for Outgoing Students** | Ms. Sarinya Saihom (Europe, USA) |
| Phone: + 66 2 441 5090 Ext: 1702 | Fax: + 66 2 441 0232 |
| Email: icssh@mahidol.ac.th  |

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|  **Programs offered for** **Exchange student** | **Bachelor of Business Administration**- Information Systems - Finance- International Business - Marketing- Business Economics - Tourism & Hospitality Management**Bachelor of Arts (Social Science)** - International Studies- Southeast Asian Studies**Bachelor of Science**- Applied Mathematics - Biological Science- Chemistry - Computer Science- Environment - Physics- Food Science  |

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| **Programs NOT opened for Exchange Students** | * Internship
* Nursing Science program
* Research project (Science)
* Communication Design program
* Entertainment Media program
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| **Language of Instruction** | English |
| **Standard course load for trimester** | **Maximum 16 credits or 4 subjects****(one subject = 4 credits)** |
| **Academic year** | 3 Trimesters |
| **Pre-registration and courses offered** | Exact courses offered in each trimester will be sent in advance to students to select the courses they need to take and inform IRO-MUIC for pre-registration in order to guarantee their seats in the classes. Some offered subjects may be closed if the number of the students in that class is less than 5. |
| **Course syllabus** | http://www.muic.mahidol.ac.th/eng/?page\_id=1690 |
| **Grading System** | A = 4.0 Excellent, B+ = 3.5 (Very Good), B=3.0 (Good), C+= 2.5 (Fairly Good), C= 2.0 (Fair), D+ = 1.5 (Rather poor), D = 1.0 (Poor), F = 0 (Fail)  |
| **Examination** | MUIC does not provide early or alternate examination |

**Academic Calendar 2011 - 2012**

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| **Trimester 1** | 19 September 2011 – 13 December 2011 |
| **Application deadline** | End of June  |
| **Airport Pick-up Service** | 11 – 14 September 2011 |
| **International Student Orientation** | 15 September 2011 |
| **International Student Field Trip** | 16 September 2011 |

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| **Trimester 2** | 9 January 2012 – 1 April 2012 |
| **Application deadline** | End of October |
| **Airport Pick-up Service**  | 3 – 4 January 2012 |
| **International Student Orientation** | 5 January 2012 |
| **International Student Field Trip** | 6 January 2012 |

Please note major public holidays on New Year’s day are 31 December until 2 January 2012, the Administrative, International Relations office, and college services will be closed.

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| **Trimester 3** | 23 April 2012 – 15 July 2012 |
| **Application deadline** | End of January |
| **Airport Pick-up Service**  | 17 – 18 April 2012 |
| **International Student Orientation** | 19 April 2012 |
| **International Student Field Trip** | 20 April 2012 |

Please note major public holidays on Songkran Festival (Thai New Year) are 13 – 17 April 2012. Administrative and International Relations office and college services will be closed.

**Admission requirement**

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| **Degree Level**  | Undergraduate  |
| **Application deadline** | End of June (for Trimester 1) |
| End of October (for Trimester 2) |
| End of January (for Trimester 3) |
| **Application form** | Please contact Exchange coordinator |
| **Required documents** | - Official transcript from home institute- Approval letter to study abroad as exchange at  MUIC from home institute.- Copy of passport- Completed Exchange student Application form- Completed Housing Application form |

**Housing (FIRST COME FIRST SERVE BASIS)**

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| **Contact person for Housing** | First, please send completed Housing application form to ickoonthida@mahidol.ac.th. Then Housing Manager (icsuthat@mahidol.ac.th) will email the students directly.**Please note that housing is on first come first serve basis**. |
| **Housing Information**  | <http://www.muic.mahidol.ac.th/college/facilities_HOUSING.html>  |
| **Payment for housing** | Pay by **cash only** at the finance office, MUIC within the second week of the trimester |

**Estimated Cost of Living (in Local Currency) 1 USD = approx 35 Baht**

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| **Accommodation**  | Approx 5,000 – 12,500 Baht per month |
| **Utilities** | 1,500 Baht per month |
| **Food/Meal**  | 9,000 Baht per month |
| **Books, Course Materials and Stationeries**  | 2,000 Baht per trimester |
| **Local Transportation**  | 3,000 Baht per month |
| **Other Personal Expenses (including laundry, sundries and others)** | 1,000 Baht per month |

**Visa Information**

* All Exchange students are required to obtain a student visa before entering Thailand. Supporting letter from MUIC will forward to the coordinator of the university to apply for education visa at Royal Thai Embassy at the student’s country.
* We do not assist student to apply for work permit or part-time job.

**Health Insurance**

* Exchange students are strongly recommended to purchase international health insurance plan from their home countries.

**Uniform**

* Student should wear uniform while attending at MUIC. Uniform can be purchased at the college or student may prepare white shirt and black skirts for female and white shirt and black trousers for male and proper shoes.

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