

## INFORMATION SHEET 2011-2012

<b>Full legal name of the institution</b>	University of Ljubljana, Faculty of Economics
Erasmus code	SI LJUBLJA 01
Address	Kardeljeva pl. 17, 1000 Ljubljana, Slovenia
Institution's web site	<a href="http://www.ef.uni-lj.si/en/">http://www.ef.uni-lj.si/en/</a>
<b>International office</b>	<b>CONTACT</b>
Head of International Office	Mrs. Danijela Voljč, M.A. danijela.voljc@ef.uni-lj.si Tel.: +386 1 5892 486, Fax: +386 1 5892 693
Coordinator for INCOMING students	Ms. Alma Elezović alma.elezovic@ef.uni-lj.si int.office@ef.uni-lj.si Tel: +386 1 5892-518 Fax: +386 1 5892-693
Coordinator for OUTGOING students	Ms. Tatjana Leban iro@ef.uni-lj.si tatjana.leban@ef.uni-lj.si Tel.: +386 1 5892 453, Fax: +386 1 5892 693
Coordinator for Erasmus Mundus Programs	Mrs. Darja Saksida Bogataj Darja.saksida.bogataj@ef.uni-lj.si Tel.: +386 1 5892 683, Fax: +386 1 5892 693
Coordinator for Summer School	Mrs. Mojca Maher Pirc, MSc summer.school@ef.uni-lj.si Tel: +386 1 5892-805 Fax: +386 1 5892-693
International coordinator- academics and staff mobility	Ms. Sandra Gromilič sandra.gromilic@ef.uni-lj.si Tel: +386 1 5892-843 Fax: +386 1 5892-693
<b>Information for all incoming exchange students</b>	
Web site for Incoming students	<a href="http://www.ef.uni-lj.si/en/units/intOffice/Broschure%20for%20Incoming%20Students.pdf">http://www.ef.uni-lj.si/en/units/intOffice/Broschure for Incoming Students:</a> <a href="http://www.ef.uni-lj.si/en/units/intOffice/documents/brosura_incoming_2009_2010.pdf">http://www.ef.uni-lj.si/en/units/intOffice/documents/brosura_incoming_2009_2010.pdf</a>
Contact person	Ms. Alma Elezović alma.elezovic@ef.uni-lj.si int.office@ef.uni-lj.si Tel: +386 1 5892-518 Fax: +386 1 5892-693
Students organization web site	<a href="http://www.sou-lj.si/reception@sou-lj.si">http://www.sou-lj.si/reception@sou-lj.si</a> Tel.: +386 1 4380 245 Fax: +386 1 4380 348
Housing contact person	<i>University's residence hall:</i> Intern.office@uni-lj.si or fax: +386 1 2418 593 <i>Private accommodation:</i> rooms@sou-lj.si

Application information	
<b>Winter semester 2011</b>	
Nomination period (partners) Application period (nominated students) Course registration /Learning agreement Accommodation deadline	1. March - 1. May 1. April - 15. May 1. April - 15. June May 15
Orientation week Erasmus intensive Language course (only for Erasmus student) Classes begin National Holidays Christmas break Examination period	26. September – 30. September September – October 3. October 31. October; 1. November 23. December – 2. January End of January - middle of February (two options to pass each exam)
<b>Spring semester 2012</b>	
Nomination period (partners) Application period (nominated students) Course registration /Learning agreement Accommodation deadline	1. March - 1. November 1. September - 15. November 1. September - 15. November November 15
Orientation week Erasmus intensive Language course (only for Erasmus student) Classes begin National Holidays Examination period	13. February – 17 February January - February 20. February 27. April; 1 - 2. May Beginning of June – Beginning of July (two options to pass each exam)
<b>Approximate <u>monthly</u> costs (in Euro)</b>	Together: from app. 500€ - 600€ per month
<b>CREDIT system</b>	
System used for credits	ECTS
Minimum number of credits for “Exchange students” per semester	18 ECTS (students have to take at least 3 courses)
Accommodation	130€ - 300€, more details in the housing request form, 80 € (student dormitory)
Study material	Mostly photocopies (0,05 €/copy)
Food	100€ ; student coupon system (3€/meal)
City transportation	17€ (monthly bus ticket); up to 30€ for a used bicycle
Other costs (trips, parties, cinema etc.)	200 €

## *Slovenia in photos...*

